

Morwenstow Parish Council

Minutes of the monthly Parish Council Meeting held on
Wednesday 18th April 2018 at 7.30pm in the Community Centre

Actions

1.18/4 Attendance The meeting was chaired by Cllr. Hobbs. Also present were Cllrs.: Boundy, Braund, Colwill, Francis, Phipps, Richards, Rogers and the Clerk.

2.18/4 Apologies Were accepted from Cllr. Savage and C Cllr. Dolphin. **Absent:** Cllr. Tilbey

3.18/4 Minutes The minutes of the meeting held on 21st March were agreed and signed as a true record of the meeting.

4.18/4 Matters Arising from the Minutes It was noted that the pot holes still need to be filled on the Youlstone road. Speakers from the N C I will come and address the APM. Details of refreshments are to be discussed at the May meeting. GDPR - CALC have advised that now it may be possible for the Clerk to be the DPO. Clerk to attend training then Chairman and Clerk to work through toolkit. **JH&SJ**

5.18/4 Dispensations/Disclosures None

6.18/4 To review and approve Grants policy and Health & Safety policy, amend Safeguarding Policy Grants Policy discussed and resolved to approve under Minute Ref: 6.18/4 (a). Health & Safety Policy discussed and resolved to approve under Minute Ref: 6.18/4 (b). Clerk to speak to CALC regarding Safeguarding Policy. No amendment at present. Discuss at June meeting. **SJ**

7.18/4 To discuss tenders for Parish works – playing field and hedge and footpaths Tenders had been received and were discussed at length. It was resolved to accept the tenders from K Sluggett and PSJ for the footpaths. It was resolved to accept the tender for the playing field/playpark maintenance from PSJ. Awaiting tenders for the playpark hedge and coastpaths. **JH**

8.18/4 To review Asset Register and annual insurance The Asset Register as at 31st March 2018 was reviewed and discussed. Resolved to accept. Annual insurance renewal just received; to be reviewed and discussed at May meeting. **SJ**

9.18/4 To discuss annual playpark inspection report Report reviewed and discussed. There were no major problems found. The surface under some of the equipment may need replacing. Cllr. Colwill to look into. One of the swing posts needs replacing. Resolved that a new shield post should be purchased. Cost to be advised at next meeting but job to go ahead as considered high risk. To be fitted by Cllrs. Colwill, Francis and Hobbs. **JC&RF&JH**

10.18/4 To discuss care of Council maps Tenders had been obtained for the re-framing of two old maps with a view to them being hung in the Community Centre. After discussion it was resolved not to go ahead with the framing of these maps but to look for a map that showed more of the Parish and discuss having it framed. Discuss at June meeting. **KB&JH**

11.18/4 Update on broadband No update on the Community Broadband. It was agreed that Cllr. Richards would look into costs with other providers and report back at the next meeting. **BR**

12.18/4 To review and approve Certificate of Exemption for Annual Return After discussing and reading and confirming the questions on the Certificate, it was resolved to apply for exemption. Clerk to meet with Hudson Accounting, the new Internal Auditors, in May to finalise the Annual Return for approval at the May meeting. **SJ**

13.18/4 Correspondence

1. Cormac Volunteer Programme
2. CALC GDPR course 3rd May
3. C C Temporary road closure
4. PKF Littlejohn Annual Audit details
5. Various regular monthly newsletters

All the above were noted.

14.18/4 Finances: All cheques agreed for payment. All invoices checked and signed by Chairman and cheques signed by 2 signatories. Schedule of payments and statement of accounts and financial year end balances produced by Clerk. Resolved to approve all.

Lonsdale	Hamlets	£100.05
Chadd's	Toilet supplies	£23.81
Bridgman's	Toilet supplies	£11.16
N Adams	Playpark inspection	£81.00
PHS	Hygiene bins	£82.62
CALC	Annual membership	£296.45

9.15pm Cllr. Richards gave apologies and left the meeting as previously agreed.

15.18/4 Members Reports Cllr. Braund had received a report about a tree overhanging a BT line at Lower Woodford. The landowner is aware and will be taking steps to rectify. Cllr. Rogers reported that the back gutters at Pipswell are full of branches and debris and need cleaning out. Cllr. Hobbs to contact Glen Hayden. Cllr. Rogers asked if the Parish Council was doing anything for the 'Battle's Over' tribute. To be discussed at the July meeting. Cllr. Boundy reported that the beacon lighting was still likely to go ahead, with the new owners permission. Cllr. Boundy reported that the refurbished toilets at Duckpool had been opened on time for Easter but had been shut for a few days due to lack of water. N T have now sorted this out but need to look into the problem of too much water being used. There are a few other teething problems that Cllr. Boundy will speak to Jeff Cherrington about. Cllr. Boundy reported several problems with the roads; surface water and pot holes. Cllr. Hobbs to contact Glen Hayden. Cllr. Boundy queried why the work due on 2 footpaths had still not been carried out. It was agreed that the Clerk would write to Cormac regarding the bridge at Marsland and the diversion at Hennacliff for information.

JH SJ

16.18/4 Any Other Business the Chairman considers urgent None

There being no other business the Chairman closed the meeting at 9.50pm